



## **Summary of Changes to Taught Student Policies**

*2020/21 Academic Year*

*This document summarises changes made from The Universities  
Rules and Regulations which were in force in 2019/20*

**STUDENT REGULATIONS  
AND POLICIES**

[uclan.ac.uk/studentcontract](http://uclan.ac.uk/studentcontract)

## Introduction

This document sets out a summary of the changes that have been made to the Academic Regulations and Student facing policies since the start of the last academic year in September 2019. These changes will take effect in the next academic year i.e. 2020/2021 and will apply to students starting in 2020/21 or later.

It is very important that students familiarise themselves with these changes to the Academic Regulations and Student facing policies.

The full versions of the student policies can be viewed on the University's website at [https://www.uclan.ac.uk/study\\_here/student-contract-taught-programmes.php](https://www.uclan.ac.uk/study_here/student-contract-taught-programmes.php)

## Taught Academic Regulations

Addition of the following clause (specific to Apprenticeship courses):

A3.3 In the case of Apprenticeship programmes, the requirements of the end point assessment plan (EPA) associated with the apprenticeship standard will be followed and will take precedence over University regulations, subject to approval through the University's course approval and review processes.

B3.10: The Awards of the University

Clarification and standardisation of course durations

Clarification that the Certificate of Achievement is used for non credit bearing courses and CPD only

G7 Academic Misconduct (previously 'unfair means')

This section has been amended to reflect the new Academic Integrity Policy and procedure for academic misconduct. Throughout the Regulations references to 'Unfair Means' have been replaced with 'academic misconduct'

G8.3.8 Course Assessment Boards (SEAM), Regulation removed.

G9 Mitigating circumstances (previously 'extenuating circumstances')

References to 'extenuating circumstances' have been replaced with 'mitigating circumstances', in line with new University practice.

## Assessment Handbook

2.1.8.1 – 2.1.8.4 – Grade Band Marks tables

The tables have all been amended to remove the minimum pass mark from the main table and list it separately along with clarification of the circumstances in which the minimum pass mark can be used

2.5.6 – Disclosure of Marks

The Provisional nature of grades, which is already stated on the marks pages on the Student portal, has been included in this section for completeness.

2.7 - Chairing and Secretarial Support of the Assessment Boards

Amended to show that the log of Chairs is now held in Academic Registry

4 Mitigating Circumstances for Taught Programmes

This section has been replaced in whole and now contains the new mitigating circumstances process

6 Academic Integrity Policy and Academic Misconduct Policy

This section has been replaced in whole and now contains the new policy and procedure

Appendix 3a, page 38 – Exemplar Verification Form

Checklist item 1 has been amended to include confirmation that the assessment has not been used previously.

### **Regulations for Conduct of Students**

Addition of content regarding off campus activities (C4)

Clarification that the Disciplinary Committee may co-opt additional members and/or seek advice where specialist input is required (Section I)

Addition of restorative measure to require the student to complete a reflective written piece reflecting on the impact of their behaviour and the lessons learned (L1)

Clarification of the process whereby the University will assure itself that a student has fulfilled any conditions for returning to study following a period of suspension or withdrawal (L3)

### **Fitness to Practise Procedure**

Addition of restorative measure to require the student to complete a reflective written piece reflecting on the impact of their behavior (sections 6 and 10) and the lessons learned (L1)

### **Disability Policy**

Deleted – ‘Undertaken by an independent assessment centre’. OfS requirements have changed for DSAQAG. New cohorts e.g. Degree Apprentices have a UCLan and/or employer OH assessment.

### **University Handbook**

Section 4.1 – Student Support, updated to reflect current practice

Section 4.3 Assessment arrangements for students with a disability deleted

Section 7.3 updated to reflect the new Mitigating circumstances process

Section 7.6 updated to reflect the new Academic Integrity Policy and Procedure for academic misconduct

Section 8 Student Voice, updated to reflect current practice

### **Student Transfer Policy**

Addition to the Student Contract