Summary of Research Degree Student Policies

STUDENT REGULATIONS AND POLICIES

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Summary of Research Student Policies

Below is a summary of the University's policies that apply solely to students studying for the following awards:

- Doctor of Philosophy – PhD
- Doctor of Medicine – MD (Res) or MCh (Res)
- Master of Philosophy – MPhil
- MA (by Research)
- MSc (by Research)
- LLM (by Research)
- PhD (by Published Work)

This summary is to be read in conjunction with the "Summary of Student Policies" which apply to all students at the University unless otherwise stated in that document.

Academic Regulations for Postgraduate Research Degrees	The regulations and contain a wide range of information about academic matters. They set out the University's expectations as regards student attendance, academic due diligence, and academic progress. Failure to meet these expectations may mean that you are not permitted to progress with your research degree. The policies also set out the University's rules regarding academic misconduct, such as plagiarism. Breach of these rules may result in a disciplinary process and the imposition of the academic penalties and/or expulsion.
Academic Regulations for Professional Doctorate Awards	These regulations apply to students only on Professional Doctorate Awards. They contain a wide range of information about academic matters. They set out the University's expectations as regards student attendance, academic due diligence, and academic progress. Failure to meet these expectations may mean that you are not permitted to progress with your Professional Doctorate. The regulations set out the University's rules regarding academic misconduct, such as plagiarism. Breach of these rules may result in a disciplinary process and the imposition of the academic penalties and/or expulsion.
Research Student Handbook	The Research Student Handbook contains the core information in respect of what a student can expect from a research degree programme at the University. The Handbook is designed to provide an overview of the University's policies and procedures and it is not intended to be a substitute for students being aware of all of the policies and procedures (as contained in this summary document) which apply to them during the course of their studies with the University.
Research Student Assessment Policies and Procedures Handbook	This handbook contains assessment policies and procedures and should be read in conjunction with the Academic

	regulations pertaining to Postgraduate Research Degrees.
Guidance Notes for PhD (by Published Work) Degrees	This policy sets out the expectations for students studying for a PhD (by Published Work)
Ethics Pack for Research Degree Students	This policy sets out the process research students must follow in order to obtain ethical clearance in respect of their research projects. Research students should be aware that all research degree student projects, irrespective of the nature or activity involved, will need to be reviewed by their relevant ethics committee.
Ethical Principles for Teaching, Research, Consultancy, Knowledge Transfer and Related Activities	This policy contains the key principles which are intended to protect human, animal and other living subjects as well as the environment in all activities carried out in the University. The policy sets out the ethical principles for work with human participants, animals, micro-organisms, genetic modification, chemicals, radiation, the environment, art and military weapons and contains the key considerations that must be taken into account when undertaking research in respect in any of those areas, including the process for obtaining consent.

The policies outlined below apply to all students of the university:

Code of Practice to Ensure Freedom of Speech	Procedures which must be followed by staff, students and visitors to the university in order to maintain freedom of speech within the law on University premises.
Admission Policy & Applicant Complaints Procedure	This policy applies to students and applicants. It contains a requirement that applicants undergo an enhanced Disclosure Barring Service check (organised by the University) before they can be enrolled on certain courses. Depending on the outcome of that check, the applicant may not be eligible to enrol on those courses. There is a complaints procedure through which applicants can challenge the operation of the policy.
Disability Policy	This policy applies to students with a disability. It explains the University's commitment and its legal obligations to those students. The University will not always be in a position to make adjustments that students request. It also provides detailed information about the process from disclosure of a disability to the implementation of reasonable adjustments.
Email Use Policy	This policy sets out what is considered to be acceptable and unacceptable use of the University's email system. Breaches of the rules in this policy may result in the imposition of sanctions set out in the Rules for the Use of IT facilities and/or formal

	disciplinary action being taken pursuant to the Regulations for
Fitness to Practise Procedure	This policy applies only to students studying on professionally regulated courses which lead directly to or which satisfy the conditions of a professional qualification or which confer a direct licence to practise a particular profession – examples of such courses are Medicine, Pharmacy, Nursing and Teaching. A failure to observe the professional requirements may call into question a student's fitness to practise and result in a disciplinary process and the imposition of sanctions, including expulsion. Information about the student may be passed on to the relevant professional body where the University is required to do so and other third parties where appropriate
Fitness to Study Procedure	This policy applies to all students and describes the steps the University may take if there are concerns about your health and wellbeing that raise questions about your fitness and suitability to continue to study. Where there are significant or persistent concerns, the student may be subject to an interim suspension or other outcomes which are deemed to be appropriate and proportionate in the circumstances.
Intellectual Property Regulations	This policy sets out the circumstances when the University will own the intellectual property made or created by its students, the automatic licence granted to the University to use the intellectual property owned by students and the obligations on students in relation to the intellectual property owned by the University.
IT Security Policy	The IT Security Policy sets standards outlining the way electronic information and IT systems should be managed and operated to ensure the University complies with its obligations in relation to IT Security. The policy sets out how all users of University IT systems and the information they contain must act to ensure these standards and obligations are met.
Regulations for the Conduct of Students	This policy contains the (non-academic) rules that students must comply with whilst studying at the University with regards to the behaviour that is expected of them. It sets out the disciplinary procedure that will be invoked for breaches of this policy and potential sanctions that may be imposed which include suspension and expulsion from the University. It also contains the dress code at appendix 1.
Regulations Governing Posters, Notices, Temporary Signs & Distribution of Literature	This policy contains the rules for displaying and distributing literature on campus. Breaches of these Regulations by students may be treated as misconduct under the Regulations for the Conduct of Students

	invoking the disciplinary procedure.
Rules for the Use of IT Facilities	This policy sets out the rules for using the University's IT facilities. There is important information at section 6 which prohibits use of the IT facilities for the creation, display, storage or transmission of certain material. Breaches of the rules in this policy may result in the student being unable to use the University's IT facilities and/or formal disciplinary action being taken pursuant to the Regulations for the Conduct of Students
Rules for the Use of the Library	This policy provides the rules that students must comply with when using the library. Breaches of the rules may result in the student being unable to use the library and its IT facilities and/or formal disciplinary action being taken pursuant to the Regulations for the Conduct of Students. The policy also confirms the rules for loaning items from the library. Fines are imposed for late returns. Please note that there must be no use of mobile phones or technology in the 'silent areas' of the library which are intended for quiet reading and working only.
Smoking Policy	This policy prohibits smoking all substances (including electronic cigarettes and shisha pipes) in University buildings, areas designated as non-smoking and in University vehicles.
Student Complaints Procedure	This policy sets out the process for students to complain about any programme of study or related facility or any other service provided by or on behalf of the University. The Complaints Procedure can be used to appeal all decisions made by the University (once the rights of appeal under the relevant policy have been exhausted) save as where those decisions come within the categories excluded on page 3 of the policy.
Student Protection Policy	This policy has been produced in line with the requirements from the Office of Students and outlines the measures in place within the University to protect the interests of students and prospective students
Student Transfer Policy	The purpose of this Policy is to set out the necessary institutional arrangements that enable a student (taught or research) to transfer in a manner that facilitates the continuation and quality of study for all students whenever a transfer occurs.
Student Dignity and Respect Policy	Defining and outlining the University's zero-tolerance approach towards acts of violence, or abuse.
Technical Services Loans Policy	This policy relates to the loaning by students from the University of technical resources/equipment. Fines are charged for late returns and breaches of the policy may

	result in withdrawal of the right to use the facilities and/or formal disciplinary action pursuant to the Regulations for the Conduct of Students.
Tuition Fees Policy	This policy applies to all students except Medical (MBBS) students. It sets out the terms on which the tuition fees and any deposits are payable to the University and the sanctions the University may impose if the fees are not paid which could include termination of enrolment, withdrawing its services and/or your right to use the University's facilities.
Wireless Network Fair Usage & Security Policy	This policy governs your use of the University's wireless network service. Breaches of this policy could result in the suspension or termination of your connection (potentially without notice).